

TUESDAY, APRIL 08, 2014 – 7:00 P.M.
REGULAR MEETING OF THE OXFORD BOARD OF COMMISSIONERS
OXFORD CITY HALL – COMMISSIONERS’ BOARD ROOM

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present were Mayor Jackie Sergent, MPT Howard Herring, Sr., Commissioners James (Danny) Currin, Robert B. Williford, Sr., Calvin (C.J.) Harris, S. Quon Bridges and Patricia T. Fields. Present also were City Manager Randy Hemann, City Attorney J. Thomas Burnette and City Clerk Barbara J. Rote.

Absent: Commissioner Frank Strickland

CALL TO ORDER

Mayor Sergent called the meeting to order. Reverend David Haley gave the prayer; the Pledge to the flag followed led by MPT Herring.

AGENDA ADJUSTMENTS AND APPROVAL

On motion by Commissioner Williford, the Board added the following three items to the agenda by unanimous vote, 1) Budget amendment for Engineering computer equipment, 2) Resolution related to the Dan River coal ash spill, 3) Resolution for FEMA related to the March 7, 2014 Ice Storm. On motion by Commissioner Bridges, the Board adopted the agenda with the three additional items by unanimous vote.

OPENING REMARKS BY MAYOR SERGENT & PICTURE PRESENTATION

Mayor Sergent read the opening remarks statement as stated on the agenda.

CYCLE NC COMING TO OXFORD

Granville County Tourism Director Susan Ball announced that Cycle NC will be staying in Oxford on September 30, 2014. The cross-state bicycle route will be arriving from Reidsville and departing the next day to Roanoke Rapids. The group will camp at the D.N. Hix Complex. Alive-After-Five will be held that evening as well. Director Ball is working with area hotels and restaurants to make the cyclists’ visit memorable with the hopes of their return in the future. She will also be working with area groups to provide rest stops. A promotional video was shown.

Director Ball also announced that the Hot Sauce Contest will be promoted as a top 20 event for September in a publication by the Tourism Society, which covers the southeast. This is free advertising for the event and the City.

PUBLIC HEARING SET – MAY 13, 2014
ZONING ORDINANCE AMENDMENT – SECTION 753.3 & 754.3
DRIVEWAYS IN THE R-A ZONING DISTRICT

Mayor Sergent presented a request to call for a public hearing in conjunction with the May 13, 2014 meeting to amend the Oxford zoning Ordinance under section 753.3 and 754.3 requiring driveways to have a minimum width of 26 feet.

The proposed amendment is needed in order to be consistent with the requirements of the NC State Building Code: Fire Prevention Code for Aerial Fire Apparatus. Currently, the zoning ordinance requires a minimum driveway width of 20 ft. for unified housing and business developments. The Fire Prevention Code requires Aerial Fire Apparatus Access Roads to have a minimum unobstructed width of 26 feet.

MAYOR PRO TEM HERRING MADE A MOTION TO CALL FOR A PUBLIC HEARING IN CONJUNCTION WITH THE MAY 13, 2014 MEETING TO AMEND THE OXFORD ZONING ORDINANCE UNDER SECTION 753.3 AND 754.3 REQUIRING DRIVEWAYS FOR UNIFIED HOUSING AND BUSINESS DEVELOPMENTS TO HAVE A MINIMUM WIDTH OF 26 FEET. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

PUBLIC HEARING SET - MAY 13, 2014
REZONING REQUEST FOR 930 LEWIS STREET – EDDIE CAUDLE

Mayor Sergent presented a request to call for a public hearing in conjunction with the May 13, 2014 meeting to consider a rezoning request by Eddie W. Caudle Jr. to rezone 930 Lewis St. from R-A (residential-agriculture) to B-2 (highway Business).

This property is a 2.5+/- acre tract where mobile homes and an auto garage shop were located. The request is consistent with the land use plan. Mr. Caudle has demolished the garage and all mobile homes on the property. He is proposing to change the zoning for future use.

COMMISSIONER CURRIN MADE A MOTION TO CALL FOR A PUBLIC HEARING IN CONJUNCTION WITH THE MAY 13, 2014 MEETING TO CONSIDER A REZONING REQUEST BY EDDIE W. CAUDLE JR. TO REZONE 930 LEWIS ST. FROM R-A (RESIDENTIAL-AGRICULTURE) TO B-2 (HIGHWAY BUSINESS). ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

CERTIFICATE OF SUFFICIENCY FOR VOLUNTARY ANNEXATION ACCEPTED
1008 LEWIS STREET – PEARL M. TORRES

On March 31, 2014, the Board requested that City Clerk Rote investigate the voluntary annexation petition submitted by Pearl M. Torres for 1.31 acres of land that included a single-family dwelling, located at 1008 Lewis Street. City Clerk Rote presented the Certificate of Sufficiency without conflict.

MAYOR PRO TEM HERRING MADE A MOTION TO ACCEPT THE CERTIFICATE OF SUFFICIENCY FOR VOLUNTARY ANNEXATION BY PEARL M. TORRES. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

CERTIFICATE OF SUFFICIENCY
1008 LEWIS STREET - TORRES

To the Board of Commissioners of the City of Oxford, North Carolina:

I, Barbara J. Rote, City Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G.S. 160A-58.1

In witness whereof, I have hereunto set my hand and affixed the seal of the City of Oxford, this 8th day of April, 2014.

ANNEXATION PUBLIC HEARING SET - MAY 13, 2014
PEARL M. TORRES - 1008 LEWIS STREET

City Manager Hemann presented a resolution to call for an annexation public hearing in conjunction with the May 13, 2014 Regular Session for 1.31 acres of land that included a single-family dwelling, located at 1008 Lewis Street and owned by Pearl M. Torres.

The public hearing is required prior to annexing the property. Following the public hearing, and at the same meeting, the Board can vote to annex the property. The property owner is requesting annexation in order to receive City utility services for a failing septic system. She was notified of expenses associated with City services by Planning Director Hart.

COMMISSIONER BRIDGES MADE A MOTION TO ADOPT THE RESOLUTION CALLING FOR AN ANNEXATION PUBLIC HEARING IN CONJUNCTION WITH THE MAY 13, 2014 REGULAR SESSION FOR 1.31 ACRES OF LAND LOCATED AT 1008 LEWIS STREET, AND OWNED BY PEARL M. TORRES. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

JOHN HARDY APPOINTED TO ZONING BOARD
FILL VACANT SEAT - EXPIRING FEBRUARY 2015

COMMISSIONER WILLIFORD MADE A MOTION TO APPOINT DR. JOHN B. HARDY TO THE ZONING BOARD OF ADJUSTMENT TO FILL THE VACANT SEAT AND COMPLETE THE TERM EXPIRING FEBRUARY 2015. DR. HARDY SUBMITTED AN APPLICATION FOR THIS APPOINTMENT. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

VINCENT GILREATH APPOINTED TO PLANNING BOARD
FILL VACANT SEAT - EXPIRING JUNE 2014.

COMMISSIONER FIELDS MADE A MOTION TO APPOINT VINCENT GILREATH TO THE PLANNING BOARD TO FILL THE VACANT SEAT AND COMPLETE THE TERM EXPIRING JUNE 2014. MR. GILREATH SUBMITTED AN APPLICATION FOR THIS APPOINTMENT. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

GEORGE SUMMERS APPOINTED TO COMMUNITY APPEARANCE COMMISSION
THREE-YEAR TERM - EXPIRING FEBRUARY 2017

COMMISSIONER BRIDGES MADE A MOTION TO APPOINT GEORGE SUMMERS TO THE COMMUNITY APPEARANCE COMMISSION FOR A THREE-YEAR TERM EXPIRING FEBRUARY 2017. MR. SUMMERS SUBMITTED AN APPLICATION FOR THIS APPOINTMENT. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

RECREATION DIRECTOR USRY APPOINTED TO GRANVILLE COUNTY TOURISM BOARD
FILL VACANT SEAT - EXPIRING OCTOBER 2015

Recreation Director Christine Usry would represent the City well in this capacity and was recommended by the Granville County Tourism Director. Since the departure of past Recreation Director Mary Caudle, City Manager Hemann has been attending the meetings. Commissioner Bridges, who was supported by other Board members, commended Director Usry on the Revenue & Pricing Policy and Fees Schedule she presented at a recent Recreation, Parks, and the Environment meeting.

COMMISSIONER WILLIFORD MADE A MOTION TO APPOINT RECREATION DIRECTOR CHRISTINE USRY TO THE GRANVILLE COUNTY TOURISM DEVELOPMENT AUTHORITY TO COMPLETE A 3-YEAR TERM EXPIRING OCTOBER, 2015. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

POOL FILLING ORDINANCE & AND POLICY ADOPTED

In the absence of Commissioner Strickland, Chairman, Public Works Committee, City Manager Hemann presented a Pool Filling Ordinance and Pool Filling Policy.

On February 9, 2010 the City adopted a one-time per year exemption of the sewer charge for residents who fill their own swimming pools in order to encourage residents to fill their own pools. Residents sometimes request pool filling assistance from the City. Quick filling is necessary for the installation of some new pool liners, which must be pressurized without delay. When the City fills a pool the process takes 3-4 hours and two men must be present to start and end the process, and one man must be present during the entire period of time. Thus the City incurs labor/equipment costs in excess of \$100 to fill a standard pool. Staff has written a policy that would allow a resident to pay a Pool Filling Fee of \$200 and have the City meter the water from the hydrant, fill the pool, and bill the resident for all water used at the bulk water rate. Residents will still have the option of filling their own pools with the one-time per year exemption of sewer charges. In addition, adopting a Pool Filling Ordinance will establish the procedure and will be consistent with other water and sewer ordinances.

Commissioner Bridges pointed out that staff will need to be careful when filling pools because the pool liners can be damaged.

COMMISSIONER BRIDGES MADE A MOTION TO ADOPT THE POOL FILLING ORDINANCE AND THE POOL FILLING POLICY AS PRESENTED, BOTH EFFECTIVE UPON ADOPTION. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

POOL FILLING ORDINANCE

ORDINANCE NO.: 14-04-01; ADOPTED: 04-08-14; EFFECTIVE: 04-08-14

CITY OF OXFORD CODE OF ORDINANCES

Chapter 21: ARTICLE I: Section 21-15: Filling Swimming Pools.

§ 21-15 FILLING SWIMMING POOLS

Using water connected to the City's water utility for the purpose of filling swimming pools within the City Limits is allowed according to the following requirements and the City's current Pool Filling Policy:

(A) (1) Residents may fill their pools without the assistance of City personnel and upon doing so according to the Pool Filling Policy, will receive an exemption on sewer charges associated with the pool filling, once per year.

(2) The customer must contact the Water/Finance Department prior to filling the pool in order to receive said exemption.

(3) The customer is charged the current water rate.

(B) (1) Residents may receive assistance from City personnel for filling their swimming pool according to the following guidelines:

(2) The customer completes a Pool Filling Request at the Water/Finance Department and pays at the time of the request the current Pool Filling Fee as adopted in the Annual Fiscal year Budget for the City of Oxford.

(3) Water for filling pool is obtained from a fire hydrant by the Water & Sewer Department according to established policies for bulk water sales.

(4) The customer is charged the current bulk water rate.

POOL FILLING POLICY

POLICY: The City will fill pools within the City Limits according to the following Policy and is incorporated into City Code of Ordinances, Chapter 21: Article 1: Section 21-15: Filling Swimming Pools:

Residents filling pools within City Limits and receiving a once-per-year sewer fee exemption.

1. Customer must contact the Water/Finance Department prior to filling the pool.
2. Water/Finance Department dispatches Water & Sewer Department to read meter before pool filling begins.
3. Customer fills pool with water source on their property, ensuring that any hose used does not become submerged during the filling. This prevents backflow from occurring.
4. Customer contacts Water/Finance Department when completed.
5. Water/Finance Department dispatches Water & Sewer Department to take a final meter reading.
6. Customer is charged for water only at the current City water rate, with the once-per-year exemption on sewer fees.

Residents filling pools with the assistance of City personnel:

1. The Customer completes a Pool Filling Request Form at the Water /Finance Department requesting pool to be filled and pays a Pool Filling Fee of \$200 at the time of the request.
2. Water/Finance Department generates work order for Water & Sewer Department including location, contact person and contact person's phone number.
3. Water & Sewer Department schedules work to be performed in conjunction with owner no later than three working days following the receipt of the work order.
4. Water & Sewer Department connects a meter to the hydrant and fills the pool insuring that the water is clear before filling pool.
5. Water & Sewer Department returns work order to Water Department/Finance Department reporting the gallons placed in the pool.
6. Water /Finance Department bills customer for water used at the current bulk rate for water. This includes water used in the flushing process prior to filling the pool. Please note that the bulk rate is substantially greater than the inside City water rate. The Water/Finance Department will assist in offering a rough cost estimate based on the customers estimated size of the pool or water needs.

ENGINEERING COMPUTERS – BUDGET AMENDMENT APPROVED

City Manager Hemann presented a budget amendment in the amount of \$6,000 that would move money from the Engineering Salary line item to the Equipment, Maintenance and Repair line item.

With the addition of a new City Engineer and Public Works Director, the City needs to update technology to support these positions. The current computers in these areas, lack the ability to support new CAD and GIS software. The vacancies of the former Distribution and Collection Superintendent and City Engineer/Public Works Director have freed up \$28,662 in salaries. Staff is proposing using \$6,000 of that salary savings in order to purchase computers for The City Engineer, Engineering Technician and Public Works Director so that those employees will have access to needed technology. This request is that Line Item 722-121 (Salaries) be reduced from \$125,566 to \$119,566 and that line item 722-352 be increased by \$6,000 from \$ 250 to \$6,250.

COMMISSIONER CURRIN MADE A MOTION TO ADOPT A BUDGET AMENDMENT IN THE AMOUNT OF \$6,000 PAYABLE FROM THE ENGINEERING SALARY LINE ITEM (722-121) TO THE EQUIPMENT, MAINTENANCE AND REPAIR LINE ITEM (722-352). ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Account Number	Description	Increase	Decrease
010722121	Salaries	\$6,000.00	
010722352	Equipment	\$6,000.00	

**RESOLUTION ADOPTED SUPPORTING REMEDIATION OF WATER AND WASTE REMOVAL
OF ASH RELATED TO COAL ASH SPILL**

Mayor Sergent presented a Resolution Supporting the Remediation of Water Contamination Related to Coal Combustion Waste and Removal of Coal Combustion Waste.

We received a request from the Kerr-Tar COG asking us to adopt a resolution supporting the remediation of water contamination related to the coal ash spill in the Dan River. Adopting the resolution would support the collective effort by communities asking that the contamination from the coal ash spill into the Dan River be cleaned up, and asking for the removal of coal ash remaining in various ponds near all waterways in the Dan River Basin. A copy will be sent to the Governor's Office, the local papers and the Kerr-Tar COG.

COMMISSIONER BRIDGES MADE A MOTION TO ADOPT A RESOLUTION SUPPORTING THE REMEDIATION OF WATER CONTAMINATION RELATED TO COAL COMBUSTION WASTE AND REMOVAL OF COAL COMBUSTION WASTE AS PRESENTED. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

**RESOLUTION
CITY OF OXFORD
SUPPORTING THE REMEDIATION OF WATER CONTAMINATION RELATED TO
COAL COMBUSTION WASTE
AND REMOVAL OF COAL COMBUSTION WASTE**

WHEREAS, the City of Oxford is a partner in the Kerr Lake Regional Water System and receives drinking water from Kerr Lake for approximately 9,000 residents and related businesses; and

WHEREAS, Kerr Lake receives water from the Dan River Basin; and

WHEREAS, the City of Oxford recognizes that a sustainable environment is critical to the citizens, the economy and the need for a supply of clean water within the Dan River Basin region in Virginia and North Carolina; and

WHEREAS, a minimum of 13 coal combustion waste impoundments are located within the Dan River Basin at Belews Creek Steam Station, Dan River Power Station, Roxboro Power Station, and Mayo Power Station; and

WHEREAS, coal combustion waste contains toxicants such as arsenic, lead, mercury, cadmium, chromium, and selenium, and the toxicants in coal combustion waste are linked to cancer and neurological damage in humans, as well as harm to wildlife, especially water-dwelling species; and

WHEREAS, on February 2, 2014 approximately 82,000 tons of coal combustion waste and millions of gallons of contaminated water spilled into the Dan River and the Dan River Power Station near the City of Eden, and

WHEREAS, streams of polluted water are discharging into waterways from unlined coal combustion waste ponds, and pollutants are leaching from the bottom of the unlined coal combustion waste impoundments into ground water and from there into waterways, and

WHEREAS, even prior to the February 2nd spill, significant damage (\$1.5 billion by one estimate) has been caused to communities within the Dan River Basin from surface impoundment of coal combustion waste at Belews Creek, Dan River, Roxboro and the Mayo power stations; and

WHEREAS, destructive effects upon the Dan River watershed by coal combustion waste will result in additional strain upon the financial resources of local, state and federal governments, through increased expenditures on public

health, social services programs, financial assistance, and subsidies, and will likely impact recreation opportunities associated with Kerr Lake as well as render the millions already spent in economic development ineffective; and

WHEREAS, it is critical that the remediation of the Dan River Power Station spill starts immediately, and the coal combustion waste and related contaminants are removed from the river; and

WHEREAS, cleaning up the Dan River Power Station spill is not enough to achieve the primary goals of preventing such a spill from happening again and stopping the ongoing pollution of waterways; and

WHEREAS, it is critical that the coal combustion waste at the Dan River Power Station and other power facilities is removed and transported away from the Dan River and other sources of drinking water; and

WHEREAS, to achieve those goals, Duke Energy must move all coal combustion waste and contaminated soil away from their unlined, leaking impoundments and store it safely in an appropriate facility away from waterways;

NOW, THEREFORE, BE IT RESOLVED, that the City of Oxford supports the immediate remediation of the Duke Energy coal combustion waste spill at the Dan River Power Station near Eden, NC through removal of coal combustion waste from the river, streams and creeks that have been negatively impacted and further supports removal of coal combustion waste stored at all coal combustion waste ponds near all waterways in the Dan River Basin.

BE IT KNOWN that the Board of Commissioners for the City of Oxford were present on this day of April 08, 2014, and the foregoing Resolution was duly adopted by the unanimous vote of all members, and that said Resolution has been duly recorded in the Board minutes and is in full force and effect.

RESOLUTION ADOPTED CITY AGENTS FOR FEMA REIMBURSEMENTS
MARCH 2014 ICE STORM

City Manager Hemann presented a resolution designating City Manager Hemann as primary agent and Fire Chief Cottrell as secondary agent for FEMA assistance related to the March 7, 2014 Ice Storm (FEMA-4167-DR-NC).

The City of Oxford has submitted a Public Assistance Application in preparation for reimbursement of expenditures incurred during the recent ice storm of March 2014. As part of this application process the Governing Body of the City of Oxford must appoint, by resolution, a primary and secondary contact to navigate any future processes required by the Federal Emergency Management Agency. This action is required before any further steps may be taken. City Manager Randy Hemann will serve as the primary contact and Chief David Cottrell, III will serve as the secondary contact for FEMA assistance related to the March 7, 2014 ice storm.

MAYOR PRO TEM HERRING MADE A MOTION TO ADOPT A RESOLUTION DESIGNATING CITY MANAGER HEMANN AS PRIMARY AGENT AND FIRE CHIEF COTTRELL AS SECONDARY AGENT FOR FEMA ASSISTANCE RELATED TO THE MARCH 7, 2014 ICE STORM (FEMA-4167-DR-NC). THE RESOLUTION IS INCORPORATED BY REFERENCE. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

MARCH FINANCIAL HIGHLIGHTS BY FINANCE DIRECTOR BELTON

Finance Director, Harold Belton, presented and summarized the March financial report. At the request of Mayor Pro Tem Herring, Director Belton will provide an electronic copy of the report to the Board prior to the meeting. It was noted that the report can not be produced until the

day of the meeting because the tax revenue report from the County is not received until the day of our Regular Board Meeting. Director Belton also asked that any financial questions for him to address at the Board meetings, be given to him prior to the meeting so he can adequately prepare an answer.

<u>MARCH 2014 Financial Report</u> <i>75% of FY Complete</i>	<u>General Fund</u>	<u>Water Fund</u>
REVENUES YTD	\$ 6,468,314	\$ 3,328,134
YTD Percent of Budget <i>(minus loan proceeds and fund balance allocation)</i>	83%	76%
EXPENSES YTD Budget	\$ 6,104,600 \$ 8,496,226	\$ 3,037,418 \$ 4,714,965
YTD Percent of Budget <i>(minus loan proceed, and fund balance allocation)</i>	72%	69%
DIFFERENCE <i>(Revenues – Expenses)</i> 2013 YTD	\$ 895,329	\$ 178,079

CITY MANAGER UPDATE

Armory Property –The Armory will be vacated on April 15. The reversion is on the Council of State Agenda for May 6th and it appears that we could own the property by July. The County Manager and City Manager agree that selling all or most of the property for redevelopment might be the best option and that the City might lead that effort and bring a proposal for our respective boards to consider.

Update on Positions to Be Filled – Justin Ayscue will be starting May 1st as our new HR Director. He will be a great addition to our team. After giving him time to settle in and get to know our folks, we will be working on a career development program that prioritizes needs across departments and offers bonuses that will encourage workers in each department to achieve goals and certifications that help our workforce stay prepared and offer advancement opportunities to those who desire to further their careers. Justin will also be helping us with our evaluation process and how we can better use evaluations.

The City Engineer position has been accepted by Amy Ratliff and will start April 14, 2014. Eric Keravuori, P.E., AICP, the City Engineer from Wake Forest helped City Manager Hemann interview for that position.

We have re-advertised the Public Works position and are receiving applications.

Orphan Landfill Program – Cheryl Hart and City Manager Hemann met with Cheryl Marks of the Orphan Landfill Program. We will be providing more detail on this program in the future and then hope to have you approve a letter of intent to be mailed to Cheryl Marks.

Coon Creek Stormwater Project - We closed on the property across from Revlon and are in the process of getting easements on Maluli Drive. The pre bid meeting for this project is April 22 at 10:00 a.m. Cheryl has scheduled a committee meeting to discuss the rezoning of the property across from Revlon for April 22 at 11:30 a.m. It is currently zoned I-2 and we will be considering a change to Office and Institutional.

Flow Equalization Basin - The pre bid meeting for this one million gallon tank at the Wastewater Treatment Plant is April 17th at 10:00 a.m.

Personnel Policy Manuals – The Personnel Policy Manuals have been printed and will be distributed to all employees with an acknowledgement they must sign.

Streetscape Logo – City Manager Hemann distributed two streetscape logo designs for the Board's consideration. This logo will not replace the City Seal but will be used as an adjunct to give the City an updated and unique identity. This logo will also be included, along with our City Seal, in the banner designs for our web site. Modifications have been made to the original version based upon your recommendations.

STREETSCAPE LOGO DISCUSSED

The Board reviewed two City streetscape logos that were the same with the exception of the Shaw Museum on one and C.G Credle School on the other. The Board would like to include both buildings if possible. City Clerk Rote, who is working with the graphic design artist at the Masonic Home, will have an additional streetscape logo designed that includes both buildings. The Board will be e-mailed all three designs and by consensus will make a decision. Once this decision is made, it will be one of the last pieces for the new web design banners.

COUNTY HUMAN RELATIONS REPORT

Representing the Human Relations Commission, County Board Chairman, David Smith and Commission member Harold Slaughter spoke briefly about the Commission and thanked the City for their contribution that helped fund the annual Martin Luther King Breakfast. It was noted that the Commission, Chaired by Reverend John Gooch, is meeting in various locations to make it more convenient for county residents to attend. County Chairman Smith also emphasized that the Commission is there for anyone who needed their service.

COUNTY BOARD MEETING UPDATE
COMMISSIONERS CURRIN AND FIELDS

Commissioner Currin updated the Board on the March County Board Meeting noting the following: Mayor Moss and City Manager Mercer presented information about the SGWASA utility service; Board of Elections Director Tonya Burnette, discussed early voting locations and hours; and various appointments were made to Board and Commissions.

Commissioner Fields updated the Board on the April County Board Meeting noting the following: Mayor Sargent presented the State of the County Health Report, which was the same as she presented at our February 3rd agenda meeting; the letter submitted to the County by Mayor Sargent, on behalf of the Board, to re-form an Economic Development Commission was tabled until a new Economic Development Director is hired; and, additional Animal Control Staff were hired.

DOEDC UPDATE
COMMISSIONER CURRIN

Commissioner Currin updated the Board on the April 2, 2014. Plans are underway for the Hot Sauce Contest. DOEDC Director, Julia Overton, is assisting the Granville Arts Council to prepare for the Strawberry Jam Arts Street Festival on May 31st. The 5-K Ambulance Chase and Food Truck Rodeo was successful. A \$5,000 Granville County Tourism Grant request was approved. Chance Wilkerson and Colonel Hawley were appointed to work with City Manager Hemann on a Downtown Master Plan.

KERR-TAR COG UPDATE
COMMISSIONER BRIDGES

Commissioner Bridges updated the Board on the recent Kerr-Tar COG meeting. Commissioner Bridges noted that the major topic was the coal ash spill on the Dan River and the resolution, adopted earlier in this meeting.

200th ANNIVERSARY CELEBRATION UPDATE
COMMISSIONERS STRICKLAND AND WILLIFORD

Commissioners Williford updated the Board on the 200th Anniversary Committee. Thirty banners will be ordered. Yard flags with the new City Streetscape logo will be made. The mural designed by Mr. Bragg was hung at City Hall on April 5th. Scheduling entertainment throughout the anniversary year is the next item on the Committee's agenda. He also noted that the budget needs to be reviewed.

CONSENT AGENDA APPROVED

COMMISSIONER WILLIFORD MADE A MOTION TO APPROVE THE CONSENT AGENDA. ALL VOTES WERE IN THE AFFIRMATIVE.
THE MOTION CARRIED.

- Accepted the March Financial Report by Finance Officer Harold Belton (available on meeting night)
- Approved budget amendment in the amount of \$224,945, payable from the water fund, to purchase property on Williamsboro Street that includes the Maluli Drive, zero-interest loan stormwater project property.

Account Number	Description	Increase	Decrease
030665530	Land Purchase	\$224,945.00	
030399000	Approp. Fund Balance	\$224,945.00	

- Approved the minutes of the March 3, 2014 Agenda Session, and the March 11, 2014 Regular Session.

ADJOURNMENT

WITH THERE BEING NO FURTHER BUSINESS, AT APPROXIMATELY 8:25 P.M., COMMISSIONER BRIDGES MADE A MOTION TO ADJOURN. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

Barbara J. Rote, City Clerk

ATTEST:

Jacqueline vdH Sergent, Mayor