

**TUESDAY, SEPTEMBER 2, 2014 – 5:30 P.M.**  
**AGENDA MEETING OF THE OXFORD BOARD OF COMMISSIONERS**  
**OXFORD CITY HALL – COMMISSIONERS’ BOARD ROOM**

The Board of Commissioners for the City of Oxford met at the above-mentioned time and place. All members of the Board and local news media were notified of the same as well as the purpose of the meeting.

Present were Mayor Jackie Sergent, Mayor Pro Tem Howard Herring, Commissioners Robert B. Williford, Sr., Calvin (C.J.) Harris, Frank Strickland, S. Quon Bridges, and Patricia T. Fields. Present also were City Manager Randy Hemann and City Clerk Barbara Rote.

Absent: Commissioner James (Danny) Currin, City Attorney J. Thomas Burnette

Commissioner Bridges left at 6:00 P.M. due to another obligation.

**CALL TO ORDER**

Mayor Sergent called the meeting was called to order.

**LOCAL PREFERENCE BIDDING DISCUSSION**

City Manager Hemann led a discussion on local preference bidding. The State allows a municipality to use a local vendor or contractor if their bid is within 5% of the lowest amount. The City Manager had asked staff to review current contracts and upon expiration, to advertise for bids. This had not been done in recent years. The outcome eliminated a local contractor who did not have the lowest bid.

The Board agreed to have City Manager Hemann write a policy that incorporates the local preference bidding option of 5%.

**AGENDA SET FOR SEPTEMBER 9, 2014 REGULAR SESSION**

The Board set the agenda for the September 9, 2014 Regular Session.

**DOWNTOWN MASTER PLAN REPRESENTATIVES – ADDED TO SEPTEMBER 9<sup>th</sup> AGENDA**

City Manager Hemann is setting up a committee to work on the Downtown Master Plan. He asked the Board to make several appointments from various Boards and Committees. In addition, appointments will be made by other organizations. This committee will draft a Downtown Master Plan that will be eventually approved by the Board.

By consensus, the Board agreed unanimously for the City Manager to present a list for appointment to the Downtown Master Plan Committee, including one opening for an at-large representative, during the September 9<sup>th</sup> Regular Session.

**CLOSED SESSION**

ON MOTION BY COMMISSIONER WILLIFORD THE BOARD VOTED UNANIMOUSLY TO GO INTO CLOSED SESSION PURSUANT TO G.S. 143-318.11(A)(5) TO DISCUSS A REAL PROPERTY MATTER AND APPROVE THE CLOSED SESSION MEETING MINUTES OF JUNE 23, AND JULY 17, 2014.

ON MOTION BY COMMISSIONER HARRIS, AT 6:47 P.M., THE BOARD VOTED UNANIMOUSLY TO RETURN TO THE AGENDA SESSION.

**ADJOURNMENT**

THERE BEING NO FURTHER BUSINESS, AT APPROXIMATELY 6:47 P.M., COMMISSIONER FIELDS MADE A MOTION TO ADJOURN THE MEETING. ALL VOTES WERE IN THE AFFIRMATIVE. **THE MOTION CARRIED.**

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Barbara J. Rote, City Clerk

ATTEST:

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Jacqueline vdH Sergent, Mayor